

**HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF FARGO
MINUTES OF THE REGULAR MEETING
August 12, 2014**

The regular meeting of the Board of Commissioners for the Housing and Redevelopment Authority of the City of Fargo, North Dakota was held August 12, 2014 at 1:30 p.m. in the Administrative Office Main Conference Room, 325 Broadway, Fargo, North Dakota.

COMMISSIONERS PRESENT

Karen Moore Tonna Horsley
Thomas Jefferson Michael Leier
Ken Krajsa Bryce Alme Johnson

ABSENT

FHRA STAFF PRESENT

Lynn Fundingsland, Executive Director
Jill Elliott, Deputy Director
Steve Eickhoff, Capital Improve. Coordinator
Michelle Greening, Finance Manager
Debbie Sanden, HR/Executive Administrative Assistant
Meliha Cavkusic, Project Manager/Safety Coordinator
Breanna Halvorson, Office Specialist - Reception
Kari Holmstrom, Compliance Officer
Reed Sabbe, Project Manager

ABSENT

Scott Wolsky, Building Maintenance

BSI STAFF PRESENT

Dan Madler, Chief Operating Officer

PUBLIC GUESTS

Jenn Lambert, Kilbourne Group
Dan Mahli, City of Fargo

ADDENDUM TO AGENDA

Board Terms Expiring

CONSENT AGENDA

RESOLUTION #18-2014

M/S/P

Leier/Krajsa

BE IT RESOLVED, the Consent Agenda is approved.

REPORTS

Financials

Ms. Greening presented the financial reports for the month of June and July 2014. Discussion ensued on the financial reports as presented.

Capital Projects

Mr Eickhoff reported on the capital projects in progress. There has been no word from HUD on the Demo/Dispo project. The video of the stacks at New Horizons has been rescheduled for next week due to broken vendor equipment.

Deputy Director's Report

Ms. Elliott presented an update on the projects in process. The Continuum of Care Grants have been updated and submitted. The Housing America Poster contest brought in 63 posters for the campaign with the Board and other officials judging. At the Street Smart meeting it was reported another camera may be placed on Roberts Street. RAB will meet to review and approve the Annual Plan.

OLD BUSINESS

Discrimination Complaint

Mr. Fundingsland provided an update on the discrimination complaint which was dropped by the Department of Labor without finding. There has not been any formal word received from HUD on the complaint.

New Horizons Project Update

Mr. Fundingsland presented an overview on the New Horizons stack project. There are two potential options for repairing the pipes to include either replacement or relining. If relining is an option for New Horizons the cost of the project will be estimated at half and the repair should last for at least 15 years. Discussion ensued on the project as presented.

Cooper Gardens Update

Mr. Fundingsland reported the grant submitted to the City of Fargo was awarded at the last City Commission meeting for the fence and signage. NDSU students will design the planting in the front as a class project. Additionally, the class will review the entire garden and create an overall design. The planting will be completed by volunteers, probably next Spring. The project will be a great community asset.

NEW BUSINESS

High Rise Task Force

Mr. Fundingsland requested a Commissioner of the FHRA Board serve on the High Rise Task Force. Members who have agreed to participate on the task force include Melissa Sobolik, Jim Roers, Steve Swantek, Jay Nelson, Dan Mahli, Lynn Fundingsland, Lisa Rotvold and a consultant. Discussion ensued on the purpose of the task force and future requirements. Commissioner Leier volunteered to serve on the High Rise Task Force. All meeting dates for the task force will be sent to the entire FHRA Board.

High Rise Proposed Flood Mitigation Project

Mr. Fundingsland presented the proposed flood mitigation project for the area surrounding the Lashkowitz High Rise. The main driveway entering the property will no longer exist according to the plan. The city is requesting a temporary construction easement from FHRA which would mean vacating the parking lot for up to 60 days. They would also acquire a corner of the parking lot and a road will be put in for emergency purposes. Discussion ensued on the flood mitigation project overall and concerns surrounding parking and the city bus service.

RESOLUTION #19-2014

M/S/P

Jefferson/Alme-Johnson

BE IT RESOLVED, to authorize the Executive Director to execute a temporary construction easement and sale of land pending approval of the appraisal.

Pioneer Alleyway Vacation

Mr. Fundingsland informed the Board on a proposed project near Pioneer of a new apartment building with the plan of housing students. NDSU has agreed to give us their portion of the alleyway which would become our driveway in the future. The alley is in poor condition currently. Discussion ensued on the proposed project.

RESOLUTION #20-2014

M/S/P

Krajsa/Leier

BE IT RESOLVED, to accept the vacation of the Pioneer alleyway on the condition the City of Fargo restores the alleyway and NDSU gives us their portion of the alleyway.

New HOME Rules and Director's Association with BSI

Mr. Fundingsland provided information on the new HOME rules. According to the new rules, Mr. Fundingsland is not able to continue serving as Chief Executive Officer of Beyond Shelter, Inc. to remain in compliance. Mr. Fundingsland resigned from BSI effective August 15, 2014 but will serve as a consultant in the future for Beyond Shelter, Inc.

BSI Potential Move-Out Date

Mr. Madler stated BSI has been actively searching for office rental space. Two additional employees will be added once office space is located making the staff total nine. The office move may occur as soon as October 1, 2014.

High Rise Parking & Bus Service

Discussion ensued on the future hardship the parking issue and change in bus service would cause for the tenants of the Lashkowitz High Rise and the future value of the building. There is concern the city does not realize the potential hardship which could be imposed on residents. Mr. Fundingsland will draft a letter from the board to the Water Resource Board with regard to this issue and a possible mutual resolution.

October Board Meeting – New Date

Mr. Fundingsland reported there is a conflict with the October Board Meeting date which is currently October 14, 2014. The board meeting has been moved to 11:30 AM on October 13, 2014 with the public hearing at 12:30 PM.

October NAHRO National Conference & Exhibition

There is currently an early bird special for registration fees for the NAHRO conference in Baltimore. The special is to pay full price for one registration and receive a half price registration on the second. This early bird special for registration ends on September 5, 2014.

Expiring Board Terms

Commissioner Leier and Commissioner Horsley's Board terms both expire on September 30, 2014.

Adjourn

There being no further business to come before the Board, the meeting adjourned. The next meeting will be held September 9, 2014.

Karen Moore
Chairperson

Lynn Fundingsland
Secretary