



**FARGO HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF FARGO
MINUTES OF THE REGULAR MEETING**

March 17, 2020

The regular meeting of the Board of Commissioners for the Housing and Redevelopment Authority of the City of Fargo, North Dakota was held on March 17, 2020, at 1:30 PM in the Main Conference Room, 325 Broadway, Fargo, North Dakota.

Note: All action items passed unanimously, unless otherwise noted.

FARGO HOUSING STAFF PRESENT

Jill Elliott
Amy Rissmann
Tom Keller
Kirsten Stave

Matthew Pike
Matthew Sheppard
Jill Liebelt
Nazar Habib

FARGO HOUSING BOARD MEMBERS PRESENT

Karen Moore
Thomas Jefferson

Michael Leier
Tonna Horsley

ADDITIONS

Motion to adopt the amended agenda. Horsley/Jefferson. Motion approved.

MINUTES

RESOLUTION #2020-03-01

Jefferson/Horsley

BE IT RESOLVED; the Fargo Housing February 2020 minutes are approved.

CONSENT AGENDA

RESOLUTION #2020-03-02

Horsley/Jefferson

BE IT RESOLVED; the Fargo Housing March 2020 Consent Agenda is approved.

REPORTS

Motion to approve reports as presented. Jefferson/Leier. Motion approved.

OLD BUSINESS

Strategic Planning goals

Mr. Pike will provide an update at the next board meeting.

PHAS Score

The Public Housing Assessment System is an annual review of the PHA’s public housing units. Components of the assessment include financial, physical, management, and capital evaluations. On March 6th, Fargo Housing received a “troubled” score, due to complications completing the 2018 audit. The troubled status will be improved upon completion of the audit, and there are no monetary repercussions for this score.

Lashkowitz High Rise lease addendum

Mr. Pike and Ms. Elliott will provide an update at the next board meeting.

NEW BUSINESS

COVID-19 update

Mr. Pike, in collaboration with senior leadership staff, put in place several precautions to assist staff and clients during the COVID-19 situation. Supervisors conducted analyses to determine work-from-home eligibility for their direct reports. Staff will move toward conducting appointments over the phone and via email. Cleaning products and sanitizing agents have been made available at all properties, and the front lobby is sanitized every 90 minutes. Maintenance will respond to emergency work orders only, use gloves before entering the unit and during the visit, and encourage tenants to self-perform maintenance.

Blue Line Development RFP award

RESOLUTION #2020-03-03

Leier/Jefferson

BE IT RESOLVED, the award of development services for Elliott Place Development is approved.

Elliott Place general contractor award

RESOLUTION #2020-03-04

Jefferson/Horsley

BE IT RESOLVED, the award of design services for Elliott Place Development is approved.

The Graver

Mr. Pike met with Mr. Dan Madler, CEO of Beyond Shelter, Inc., regarding the sale of The Graver building. Mr. Pike will continue to update the Board of Commissioners.

2020 Budget

Mr. Keller and Ms. Elliott will provide an update at the next board meeting.

The next meeting is scheduled for April 14, 2020, at 1:30pm.

Karen Moore
Chairperson

G. Matthew Pike
Secretary