



**FARGO HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF FARGO  
MINUTES OF THE REGULAR MEETING**

**August 11, 2020**

The regular meeting of the Board of Commissioners for the Housing and Redevelopment Authority of the City of Fargo, North Dakota was held on August 11, 2020, at 1:30 PM via conference call.

Note: All action items passed unanimously, unless otherwise noted.

**FARGO HOUSING STAFF PRESENT**

Jill Elliott  
Jill Liebelt  
Tom Keller  
Matthew Pike  
Matthew Sheppard  
Kirsten Stave

**FARGO HOUSING BOARD MEMBERS PRESENT**

Karen Moore  
Thomas Jefferson  
John Strand, City of Fargo Housing Liaison  
Michael Leier  
Bryce Johnson

**PUBLIC**

Christian Pritchett, Blue Line Development

**MINUTES**

RESOLUTION #2020-08-01

Jefferson/Leier

RESOLVED; the Fargo Housing June 2020 minutes are approved.

**CONSENT AGENDA**

RESOLUTION #2020-08-02

Jefferson/Johnson

RESOLVED; the Fargo Housing August 2020 Consent Agenda is approved.

**REPORTS**

**Chief Deputy Director**

Jill Elliott, Chief Deputy Director, presented her report as submitted. Ms. Elliott will provide an update to the relocation progress of Lashkowitz High Rise tenants as part of New Business. The NAHRO campaign, What Home Means to Me, is done and the posters submitted by our residents were presented at the regional NAHRO conference in Denver, CO. Occupancy of Public Housing units is high, at 93-97%. Upon request, Ms. Elliott provided a summary of her engagement with residents at New Horizons Manor following recent news coverage of resident complaints.

## **Directors of Finance**

Tom Keller, Director of Finance – Programs and Grants, and Jill Liebelt, Director of Finance – Affordable Housing and Development, presented the financial reports as submitted. Mr. Keller and Ms. Liebelt presented financial reports for all accounts. Fargo Housing continues to partner with the City of Fargo to identify opportunities for the SRO building. Upon request, Ms. Elliott provided context regarding the impact of COVID-19 on client rent payments.

## **OLD BUSINESS**

### **Strategic Planning goals**

Mr. Pike noted the formation of a strategic planning committee, comprised of senior directors and several commissioners. An update will be provided monthly.

### **Development updates**

#### *Elliott Place*

The development of the senior housing complex, Elliott Place, continues with due diligence compliance activities and predevelopment financing components. Mr. Pike and Christian Pritchett, co-developing partner with BlueLine Development, provided an update regarding equity partnership for the development.

#### *Lashkowitz High Rise*

Upon review by the City of Fargo, as well as Winthrop & Weinstine, legal partners to Fargo Housing, the Request for Proposals (RFP) for co-development services of Lashkowitz High Rise is now available. RFP submissions are due November 16<sup>th</sup>, 2020.

### **2020 budget and reorganization**

Pike noted the work of the Budget and Finance Committee, and will provide an update at the next meeting.

### **COVID-19 update**

Mr. Pike provided an update of COVID-19 operational protocols. All established protocols remain in place.

## **NEW BUSINESS**

### **Lashkowitz tenant relocation update**

Ms. Elliott provided an update of tenant relocation. Fargo Housing welcomed a Relocation Specialist in August, and the addition of the team member has provided significant structure to the process. Tenants have been relocated at a rate of 15 per month, which has increased to 20 per month and will continue through the end of the year.

The next meeting is scheduled for August 11, 2020, at 1:30pm.

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Karen Moore  
Chairperson

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G. Matthew Pike  
Secretary