



**FARGO HOUSING AND REDEVELOPMENT  
AUTHORITY BOARD OF COMMISSIONERS  
REGULAR MEETING**

Tuesday, February 9, 2021 | 1:30 PM

A virtual convening via MS Teams made available to the public  
MINUTES

**CALL TO ORDER:**

**FHRA STAFF PRESENT:**

Matthew Pike  
Jill Elliott  
Jill Liebelt  
Tom Keller  
Chris Brungardt  
Tawnya Taylor

**BOARD OF COMMISSIONERS:**

Bryce Johnson (Interim Chair)  
Thomas Jefferson  
Michael Leier  
Cody Schuler

**OTHERS PRESENT:**

John Strand (City of  
Fargo Liaison)  
Karen Moore

Note: All action items passed unanimously, unless otherwise noted

**AGENDA**

Motion to add to old business, a vote of Board of Commissioner Chair.

Resolved and moved to have Board of Commission Chair vote added to old business.

Jefferson/Leier

**MINUTES**

Resolved; the Fargo Housing Special Meeting Minutes from January 4, 2021 are approved.

Leier/Jefferson

**STAFF REPORTS**

**Director of Facilities and Operations**

Chris Brungardt Reviewed:

- COVID-19 procedures have stayed consistent as the state lowered the risk level.
- Public Housing units are getting remodeled with five completed.
- The fire escape for Burrell is currently under contract to be fabricated and should be completed within the next two months.

- Brenda is working on procurement contracts with the state.

### **Directors of Finance**

Tom Keller reviewed:

- Budgets for the different programs
- AR report.
- Discussion took place about how training funding affected this year's budget.

### **Chief Deputy Director**

Jill Elliott reviewed:

- Budget being cut in half for the Cooper House supportive front desk staff.
- Wrote testimony for legislature to continue funding at full cost. The Commissioners further discussed the budget cuts for Cooper House and if testimony could still be submitted. Along with how the closure of Lutheran Social Services closure will affect the community.
- 100 residents are left at the Lashkowitz High Rise and should have everyone moved out by the end of September.

## **OLD BUSINESS**

### **DEVELOPMENT UPDATES**

*Elliott Place,*

Christian from Blueline informed the FHRA team about losing the construction loan investor group, PNC, because they wanted more personal guarantees from Blueline's Principles. Understandably, Blueline would not allow those personal guarantees and PNC dropped FHRA and Blueline. The development partners are investigating new construction lending banks.

*Lashkowitz High Rise*

Working on getting an MOU or MOA for a codeveloper and get the framework in place.

### **2021 Fargo Housing Budget**

Jill Liebelt reviewed:

- Reducing deficit spending has occurred by finding efficiencies like, streamlining processes, technology, and utilizing state contracts. Additionally, reorganization of FHRA senior management has reduced the deficit.

Resolved and moved to accept and adopt the Fargo Housing & Redevelopment Authority 2021 budget as presented.

Jefferson/Schuler

**Resignation of Karen Moore from this Commission**

John Strand, Fargo City Liaison, gave a proclamation declaring it Karen Moore Day for the city of Fargo. Gifts and recognition were presented to Karen.

Resolved to accept the resignation of Karen Moore from this Commission.

Leier/Jefferson

**NEW BUSINESS**

**Personnel Policy Handbook Revisions**

Resolved and moved to accept and adopt the recommended changes to the Fargo Housing Personnel Policy Handbook.

Jefferson/Leier

**Resignation of G. Matthew Pike as Fargo Housing’s Executive Director & CEO**

Resolved and moved to accept the resignation of G. Matthew Pike as Executive Director and Chief Executive Officer of the Fargo Housing & Redevelopment Authority effective March 1<sup>st</sup>, 2021, with appreciation of his 30 months of service.

Jefferson/Leier

**Appointment of Jill Elliott as Fargo Housing’s Executive Director & CEO**

Resolved and moved to appoint Jill Elliott as Executive Director and Chief Executive Officer of the Fargo Housing & Redevelopment Authority effective March 2<sup>nd</sup>, 2021, with the full confidence of this Board.

Jefferson/Schuler

**ADJOURNED**

*Bryce Johnson*

Bryce Johnson (Mar 26, 2021 16:00 CDT)

Bryce Johnson  
Interim Board Chair

*Jill Elliott*

Jill Elliott (Mar 30, 2021 09:45 PDT)

G. Matthew Pike  
Secretary